

## RULES OF CONDUCT AT THE TABLE

Because presiding at the Lord's table is one of the most important duties of any leader there are a few rules which should be observed. Like in any other item of worship those presiding at the table should take their job very seriously.

1. Prepare your remarks in advance if possible.
2. Make your remarks appropriate for the occasion.
3. Leave personal stories, jokes, comments at home.
4. Make all your remarks Christ centered.
5. Be respectful at all times. It is the Lord's service you are leading.
6. Speak loudly and clearly so all can hear and understand.
7. Keep comments short and to the point.
8. Don't re-hash or make lengthy commentary on the preacher's sermon.
9. Make sure that a distinct separation is made between communion and giving.
10. Always follow the biblical pattern in ALL things.

## RESPONSIBILITIES OF ONE PRESIDING

1. Arrive at services several minutes before time to start worship.

note: If one is going to be a leader he must be able to accept responsibility. The first of which is being at church on time. Those who do not dedicate themselves to being on time are not showing the dedication that is needed to lead.

2. Check the appointment schedule as soon as you arrive so you can prepare.
3. Check to see if the table is set correctly and that all items are present.
4. Dress appropriately. Men should wear a clean shirt and tie if possible. Look like a leader! Clean shaven, neat, and well groomed is a must.
5. Appoint helpers well before services begin.
6. Show yourself an example as a leader. Be at every service.

note: Any man desiring to be a leader must be the proper example. Men who willfully forsake the assembly for personal pleasure such as vacation or reasons within their control, especially on Lord's day morning, should not be allowed to lead the congregation. Forsaking the assembly is sin (Heb 10:25). Ask yourself what shape the church would be in if everyone were like me.